



# Tabor House

*Addiction Treatment Centre*

## **2020 Annual Report**

## **Vision**

Tabor House believe in the priceless potential of people and that recovery from addiction is possible.

## **Mission**

The primary mission of Tabor House Trust is to provide a residential supportive environment for addicted people in early recovery. The Tabor House programme is based on the Minnesota model of abstinence-based treatment which emphasises personal responsibility, peer support, participation in a twelve-step programme and life style change, thus enabling the development of a contented healthy sobriety. Group therapy and one to one counselling are an essential part of the programme.

## **Respect**

We honour the unique dignity of each person as we support them in addressing their needs.

## **Recovery**

We believe everyone has the potential to recover and have a fulfilled, worthwhile future, transforming their lives and that of their families.

## **Excellence**

Our innovative, evidence-based therapies are delivered with a quality that seeks the highest standards at all times.

## **Chairperson Introduction**

This report is an extension of the phased implementation of our 10-year strategic plan 2020 - 2030

1. Consolidate existing service and structure.
2. Continue to engage with the primary treatment centres and assessment process
3. Build & Develop a new 11 bed service for women on the Slane Road in Navan.
4. Engage with the local authority and other Government Agencies.
5. Work to achieve the revenue streams to develop the services as outlined in the plan.

Whilst achieving the objectives in the first and second string of the strategic plan along with being awarded accreditation with CHKS along with ISO 9001 we have seen significant developments in the journey to achieve the third and fourth string in the strategic plan. The lease for the new site has been signed, full planning permission has been granted. Sr. Catherine reports that although the plans for the house are substantially in line with requirements, there will be a need to review these in light of Covid 19. Meath Co Co will submit the final application to the department for funding as soon as we receive a letter of undertaking from the HSE. This is the only remaining stumbling block and regrettably the situation has not changed since our 2019 AGM held in September 2020.

Addiction in all its forms is one of the greatest threats to our communities. While we are grateful for the resources, we receive from the State services, the contribution that Tabor House and similar services receive do not match the enormous need that currently exists. We acknowledge the requirement to be accountable to our stakeholders and the wider public. In that context we have completed the journey to meeting the six standards as outlined in Charities Governance Code 2018 in Ireland. In November 2020 the board signed off on the code. This report is an important part of that work and demonstrates our commitment to transparency. I wish to acknowledge the courage of the residents of Tabor House for the manner in which they are working to rebuild their lives and also acknowledge the contribution from all of the team in Tabor House.

Pat Mullaney Chairperson

## **Two Centres – One Vision**

The name Tabor House is adopted the scriptural location of Mount Tabor. Central to our philosophy is the creation of an environment where people feel secure, valued and supported as they make their way towards recovery and transformation. Throughout the 16-week programme we provide an environment for people who have suffered physically, psychologically, emotionally and spiritually as a result of alcohol, drugs and gambling abuse. We will provide the same environment for women in our new house which will be named “Mishneach” the Irish word for “Courage”.

## **Partnerships, Funders & Supporters of Tabor House**

We would like to acknowledge all our partners, funders and supporters, without your continuous support we would not be in a position to help people recover from addiction. In particular we acknowledge the invaluable contribution that the education programmes hosted by Meath Opportunities for training on behalf of the Louth Meath Education & Training Board. This element of the therapeutic milieu is much appreciated. We would like to thank the Health Service Executive, the Probation and Welfare Service, the Department of Justice, The Department of Social Protection, the Gardai, Meath County Council. Thank you to all our fundraisers as well as those who donate on a monthly basis. Your support is invaluable. We would like to say a special thanks to the Navan Branch of Rotary International & the Knights of Saint Columbanus, who have been faithful supporters of Tabor House for many years.

## **Governance**

Tabor House is a registered charity and a limited liability company. Its purpose, objectives and how it conducts its business are set out in its Memorandum of Association as available from the Companies Registration Office. The principal activity of the company is to establish and operate a “Half way House” to accommodate alcoholics/addicts coming from residential programmes throughout the country etc. This supports individuals with drug, alcohol and gambling problems, and their families, in their recovery to lead fulfilled and productive lives in society. Tabor House is committed to the Voluntary Regulatory Code for Approved Housing Bodies and is committed to maintaining the highest standard of corporate governance in all of our activities. We are currently meeting the standards as outlined in the AHB code. Please visit the <https://www.housingagency.ie/Regulation.aspx> website for more details.

## **Corona Virus. Covid 19.**

The onset of Covid 19 in late February & March 2020 has had a profound impact, initially on the programme at Tabor House and subsequently on delivery of service and the accommodation needs and alteration requirements.

The in-house management team took immediate steps to implement the Public health advice regarding hand washing, sanitisation stations and cough etiquette and where practicable social distancing amongst staff and residents. Meath Opportunities for Training also suspended their service from the 13th March 2020. This precipitated an action from the team to modify the activities within the house to accommodate the new situation.

The board convened a remote EGM on the 22nd April 2020 to review all matters relating to the Pandemic and the impact on Tabor House. The board reconvened again on the 6th May 2020 and made the following resolutions:

1. The service to close on the 14th May when the current cohort of residents complete their treatment.
2. Retain the manager and deputy manager to deliver support remotely to the former residents. Also retain the remaining staff (available for work) on the roster at the date of closure.
3. Apply for the Covid - 19 wage subsidy scheme.
4. Set in motion a plan to create 7 to 8 ensuite single bedrooms. Budget €30,000.
5. Target date to reopen the service August 2020. MOT target date to reopen their service is August 2020.
6. \*Accept new residents from Door to Door from primary treatment centres. Test for Covid before arrival.\*

7. Seek further Public Health advice on this subject closer to the reopening date.

\*Tier 4 webinar on the 16<sup>th</sup> June removed the absolute need to implement No. 6 above. However we require a negative covid Test 72 hours before admission.

All of the resolutions were achieved and the service has remained active and Covid Free up to date.

**COVID-19:** Tabor House Framework for Operations during Covid-19 was developed to adjust levels of service and access according to the level imposed by government. **See Appendix 1.** The document was reviewed by the chair and TOD and adopted by the board at the November 2020 board meeting.

### **Fundraising**

Governance Commitment Tabor House has introduced the Statement of Guiding Principles for Fundraising and is fully compliant.

### **Financial Review**

Tabor House Trust company Ltd., accounts are audited by FLD Chartered Accountants and registered Auditors. (See independent FLD auditor's report contained in the Abridged accounts below). Tabor House Trust operating deficit was -€18,962 in the year ended 31/12/2020 compared with a surplus of €20,361 in the previous year ended 31/12/2019. This represents a depletion in reserves of €38,453. Costs are monitored closely and best value is a constant principal, without any sacrifice to quality. The abridged Accounts are available in Appendix 2.

### **How you can help more people & their families**

#### **Individuals**

Fundraise for us through your own event

Take part in an organised event (marathons, hikes etc.)

Volunteer to help us with fundraising

Nominate Tabor House Trust with your company as their charity partner

#### **Companies**

Volunteer your staff

Partner with Tabor House Trust

Take part in an organised event (marathons, hikes etc.)

Volunteer to help us with fundraising

Choose Tabor House Trust for your Corporate Social Responsibility Programme

#### **Ways to Donate**

Donate on line [www.taborhouse.ie](http://www.taborhouse.ie) , by post or in person.

You can set up a standing order to donate on a regular basis.

Remember us in your Will.

Fund a specific programme or project.

Thank You



# **MANAGERS REPORT TO TABOR HOUSE AGM 2020**

# Client Profile

## 2020

**ADMISSIONS: 19**  
**AVERAGE AGE: 29 YEARS**  
**COMPLETION RATE: 58%**  
**CLIENTS ABSTINENT: 58%**  
**ASSESSMENTS COMPLETED: 47**

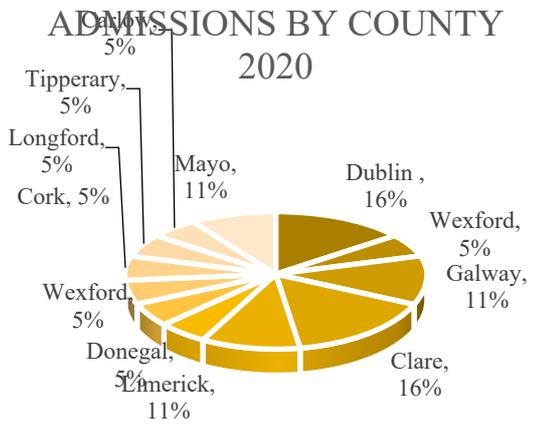
**79% CLIENTS PRESENT ALCOHOLIC**  
**79% POLY DRUG USE**  
**0% CLIENTS WITH DUAL DIAGNOSIS**  
**32% CLIENTS RE-LOCATED TO NAVAN**

## 2019

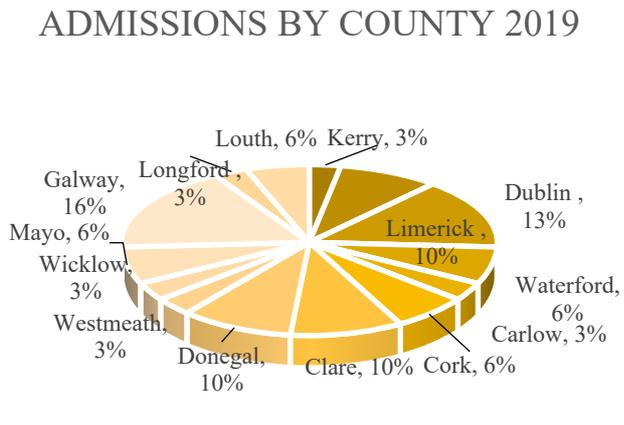
**ADMISSIONS: 31**  
**AVERAGE AGE: 28.2 YEARS**  
**COMPLETION RATE: 81%**  
**CLIENTS ABSTINENT: 68%**  
**ASSESSMENTS COMPLETED: 68**

**84% CLIENTS PRESENT ALCOHOLIC**  
**55% POLY DRUG USE**  
**0% CLIENTS WITH DUAL DIAGNOSIS**  
**23% CLIENTS RE-LOCATED TO NAVAN**

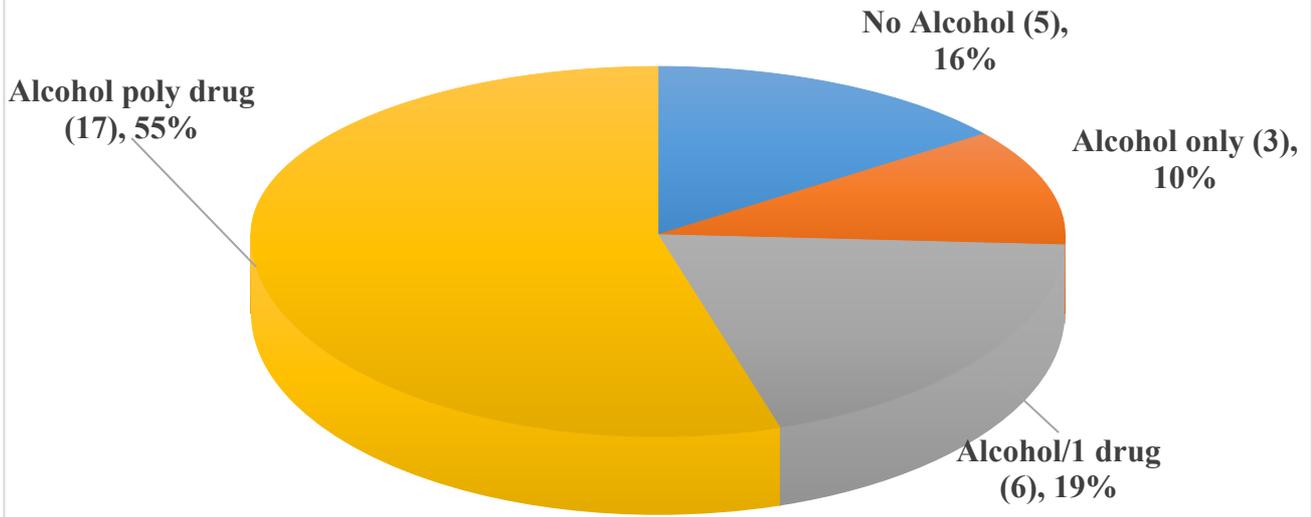
**ADMISSIONS BY COUNTY 2020**



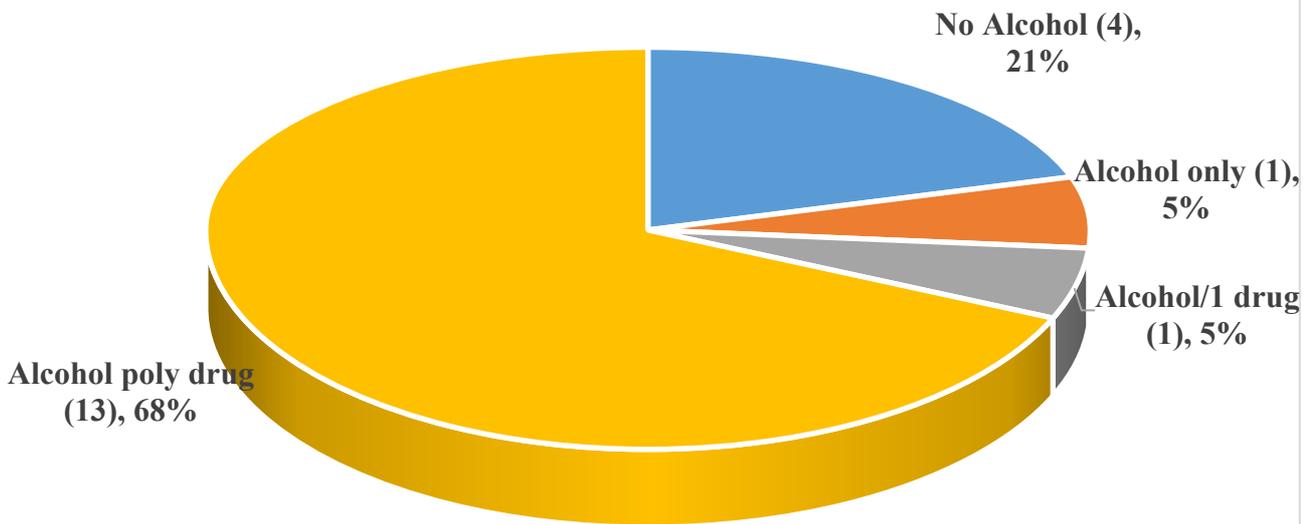
**ADMISSIONS BY COUNTY 2019**



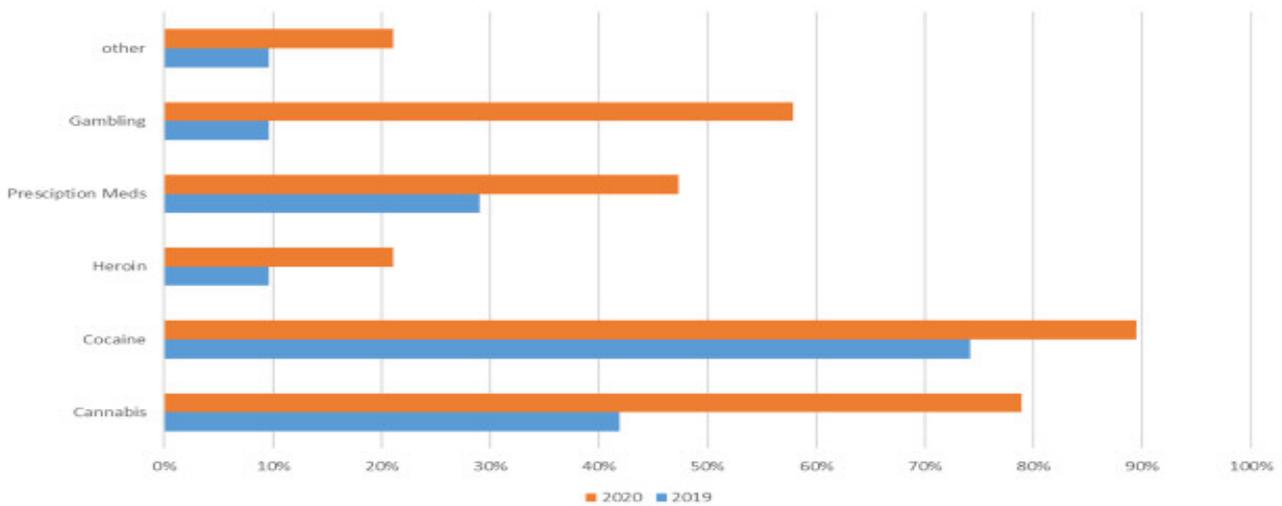
### Alcohol Profile 2019



### Alcohol Profile 2020



### Drugs, Gambling comparison 2019/2020



## **MOT**

2020 was an unusual year in relation to MOT due to the influence of the pandemic and saw closer collaboration between Tabor House and MOT in the delivery of their program in Tabor House from March to May 2020. Normal service resumed following the completion of refurbishment in August 2020 and new admissions occurred with limited resident numbers of 6. Feedback from clients in relation to the course offered in MOT has been good.

## **COMPLIANCE**

### **CHKS:**

The contract with CHKS was not renewed in 2020 and therefore Tabor House is no longer accredited. Plaques and certificates were returned to CHKS in 2020 following request by them. ATCI (Association of Treatment Centres of Ireland) are seeking alternatives to CHKS accreditation. The accreditation process has been an overall positive for Tabor House and has focused the organisation in defining and formalising policies and procedures most of which were updated in November 2020.

### **GDPR:**

There were no data breaches in 2020. Files relating to 2013 were shredded February 2020.

### **AUDITS:**

The following audits were conducted from January-May and August-December 2020:

- Cleaning – Daily
- Therapeutic Duties – Daily
- Bedrooms - Monthly
- Resident Files – Monthly
- Counselling meetings – Monthly
- Fire Alarm – September 2020
- Security- No audit carried out.

### **COMPLAINTS:**

There was 3 complaints received from residents in 2020 dealt with at local level.

### **ACCIDENT & NEAR MISSES:**

There was 3 reported incidents in 2020 which consisted of:

- 1 incident of resident cutting themselves (Emptying dishwasher).
- 1 incident of resident slipping on wet floor.
- 1 Dog bite.

## **RESIDENTS FEEDBACK**

	<b>2019</b>	<b>2020</b>
<b>N=</b>	<b>27</b>	<b>9</b>
Group Therapy	91%	84%
Counselling one to one	91%	94%
MOT Trim	79%	83%
Staff Support	87%	71%
Written Assignments	85%	87%
Lectures	80%	63%
Spirituality side of programme	87%	59%
Peer Support	85%	75%
Therapeutic Duties	84%	76%
Accommodation	85%	90%
Meals	88%	90%
Family Days	91%	44%
Yoga/Meditation	68%	68%
Days Out Hillwalking etc	84%	73%

In addition a new qualitative element of feedback was sought from residents. A thematic analysis amongst respondents were as followed:

### **What did you find most helpful in the last 16 weeks?**

- Group therapy [7]
- One to one counselling [7]
- Single answers: Structure & Routine, written work, lectures.

### **What did you find least helpful?**

- Lectures [2]
- Support Staff [2]
- Single answers: Dog, group, lack of privacy, rules, meditation.

### **What would you have changed or added to the programme?**

- More sport / gym/ yoga [3]
- More group therapy [3]
- Single answers: progress checks, art therapy, more mobile phone time.

### **Could staff be more helpful? If so ..... How?**

- Improve staff interpersonal training [3]
- Improve staff induction [1]

### **We would welcome further comments you may wish to make that have not already been addressed:**

- Sewer can emit odour through house [1]
- Feedback should be a few weeks into and towards end of treatment [1]

## **STAFF**

One staff member was on long-term sick leave 23/03/20-04/08/20 and 05/10/20-06/11/20.

Given the circumstances of the Covid pandemic the house was staffed by management and support staff while occupied by residents Jan to May and August to December 2020 and during renovations May to August 2020.

## **TRAINING:**

HSELand training online took place for all staff in the following:

Hand Hygiene for clinical staff,

Putting on and taking off PPE in acute healthcare settings,

Infection Prevention and Control Guidance for COVID-19

Staff Health and Well Being

Covid 19 Safety Pause

Breaking the Chain of Infection



# Appendix 1

	LEVEL 1	LEVEL 2	LEVEL 3	LEVEL 4	LEVEL 5
<b>Max No. Residents</b>	8	7	7	7	6
<b>Admissions</b>	Normal with protective measures	Normal with protective measures	Normal with protective measures	Admission subject to risk assessed	Admission - preference to seamless transition or provide Covid free test result
<b>Staffing</b>	Normal with protective measures	Normal with protective measures	Normal with protective measures	No external contractors, enhanced cleaning of staff areas required	Essential workers only, staggered rosters to reduce contact. Wear masks while moving in public spaces
<b>Household Status</b>	Yes	Yes	Yes	Yes	No - residents must social distance
<b>Temp Checks</b>	2 times per day	2 times per day	2 times per day	2 times per day	3 times per day
<b>Fellowship Meetings</b>	Permitted with protective measures	Permitted with protective measures	Permitted with protective measures	On-line	On-line only
<b>Gym</b>	Permitted with protective measures	Permitted with protective measures	Permitted with protective measures	X	X
<b>Pool Table</b>	Yes	Yes	Yes	Yes	strict social distancing, sanitise cues and table after each game, sign sheet as proof
<b>Weekends Home</b>	Permitted with protective measures	Permitted if collected & returned by family member	X	X	X
<b>Shopping</b>	Normal with protective measures	Normal with protective measures	Normal with protective measures, limited	Local shopping only	Local shopping only once per day
<b>Group Day Trips</b>	Permitted with protective measures	Permitted with protective measures	Permitted in Meath only	X	X
<b>Visitors</b>	Permitted with protective measures - off site	Permitted with protective measures - off site	X	X	X
<b>Aftercare</b>	Physical meeting with protective measures - Max 8 in room incl facilitator/s. 1.5	Physical meeting with protective measures - Max 8 in room incl facilitator/s 1.5	Online	Online	Online
<b>Past client counselling</b>	Permitted with protective measures	Permitted with protective measures	Permitted with protective measure - URGENT needs only in designated room	Online only	Online only
<b>MOT</b>	Normal services	Normal services	Normal services	If closed - On-line	If closed: Only possible if social distance can be maintained
<b>Assesments</b>	Face to face with protective measures	Face to face with protective measures	Online	Online	Limited Online

# Appendix 2

Company Number: 318108

**Tabor House Trust Company Limited By Guarantee**

**Abridged Financial Statements**

**for the financial year ended 31 December 2020**

**Tabor House Trust Company Limited By Guarantee**  
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**Tabor House Trust Company Limited By Guarantee  
DIRECTORS AND OTHER INFORMATION**

**Directors**

Pat Mullaney  
Marie Keegan Finn  
Peter Murphy  
Jack Fagan  
Sr. Catherine Lillis  
Patrick J Finn  
Leanne Morgan  
Sean O'Diomasaign  
Louis Noel Marsh  
Noel French  
Martina Reilly  
Terence O' Donnell  
Bernadette O' Brien  
Bernadine Finegan  
Miriam McKenna

**Company Secretary**

Louis Noel Marsh

**Company Number**

318108

**Charity Number**

CHY 12901

**Registered Office and Business Address**

Dillonstown  
Trim Road  
Navan  
Co Meath  
Republic of Ireland

**Auditors**

FLD Chartered Accountants Limited  
Statutory Audit Firm  
Newbridge House  
Athlumney  
Navan  
Co. Meath  
Republic of Ireland

**Bankers**

Bank of Ireland  
Market Square,  
Navan,  
Co Meath  
Republic of Ireland

**Solicitors**

Regan McEntee & Partners  
High Street,  
Trim,  
Co. Meath  
Republic of Ireland

# Tabor House Trust Company Limited By Guarantee DIRECTORS' RESPONSIBILITIES STATEMENT

for the financial year ended 31 December 2020

The directors are responsible for preparing the Directors' Report and the financial statements in accordance with applicable Irish law and regulations.

Irish company law requires the directors to prepare financial statements for each financial year. Under the law the directors have elected to prepare the financial statements in accordance with the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard, issued by the Financial Reporting Council. Under company law, the directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the assets, liabilities and financial position of the company as at the financial year end date and of the surplus or deficit of the company for the financial year and otherwise comply with the Companies Act 2014.

In preparing these financial statements, the directors are required to:

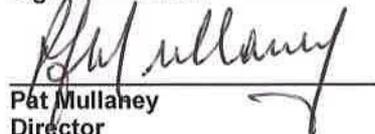
- select suitable accounting policies for the company financial statements and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with applicable accounting standards, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the company will continue in business.

The directors are responsible for ensuring that the company keeps or causes to be kept adequate accounting records which correctly explain and record the transactions of the company, enable at any time the assets, liabilities, financial position and surplus or deficit of the company to be determined with reasonable accuracy, enable them to ensure that the financial statements and Directors' Report comply with the Companies Act 2014 and enable the financial statements to be readily and properly audited. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the directors are aware:

- there is no relevant audit information (information needed by the company's auditor in connection with preparing the auditor's report) of which the company's auditor is unaware, and
- the directors have taken all the steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the company's auditor is aware of that information.

Signed on behalf of the board

  
Pat Mullahey  
Director

21 April 2021

  
Marie Keegan Finn  
Director

21 April 2021

# **INDEPENDENT AUDITOR'S SPECIAL REPORT TO THE DIRECTORS OF TABOR HOUSE TRUST COMPANY LIMITED BY GUARANTEE pursuant to section 356(1) and 356(2) of the Companies Act 2014**

## **Opinion**

In our opinion the directors are entitled under section 352 of the Companies Act 2014 to annex to the annual return of the company the abridged financial statements and those abridged financial statements have been properly prepared pursuant to the provisions of section 353 of that Act (exemptions available to small companies).

## **Basis of opinion**

We have examined :

- (i) the abridged financial statements for the financial year ended 31 December 2020 on pages 8 to 0 which the directors of Tabor House Trust Company Limited By Guarantee propose to annex to the annual return of the company; and
- (ii) the financial statements to be laid before the Annual General Meeting, which form the basis for those abridged financial statements.

The scope of our work for the purpose of this report was limited to confirming that the directors are entitled to annex abridged financial statements to the annual return and that those abridged financial statements have been properly prepared, pursuant to section 353 of the Companies Act 2014, from the financial statements to be laid before the Annual General Meeting.

## **Respective responsibilities of directors and auditors**

It is your responsibility to prepare abridged financial statements which comply with section 352 of the Companies Act 2014. It is our responsibility to form an independent opinion that the directors are entitled under section 352 of the Companies Act 2014 to annex abridged financial statements to the annual return of the company and that those abridged financial statements have been properly prepared pursuant to sections 352 and 353 of that Act and to report our opinion to you.

This report is made solely to the company's directors, as a body, in accordance with section 356(2) of the Companies Act 2014. Our work has been undertaken so that we might state to the directors those matters we are required to state to them in our report under section 356(2) of the Companies Act 2014 and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the directors for our work, for this report, or for the opinions we have formed.

## **Other Information required by the Companies Act 2014**

On 21 April 2021 we reported to the members on the company's financial statements for the financial year ended 31 December 2020 and our report was as follows:

### **"Report on the audit of the financial statements**

#### **Opinion**

We have audited the financial statements of Tabor House Trust Company Limited By Guarantee ('the company') for the financial year ended 31 December 2020 which comprise the Income Statement, the Statement of Financial Position, the Reconciliation of Members' Funds , the Statement of Cash Flows and notes to the financial statements, including the summary of significant accounting policies set out in note 2. The financial reporting framework that has been applied in their preparation is Irish Law and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", issued in the United Kingdom by the Financial Reporting Council, applying Section 1A of that Standard.

In our opinion the financial statements:

- give a true and fair view of the assets, liabilities and financial position of the company as at 31 December 2020 and of its deficit for the financial year then ended;
- have been properly prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard; and
- have been properly prepared in accordance with the requirements of the Companies Act 2014.

#### **Basis for opinion**

We conducted our audit in accordance with International Standards on Auditing (Ireland) (ISAs (Ireland)) and applicable law. Our responsibilities under those standards are described below in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the company in accordance with the ethical requirements that are relevant to our audit of financial statements in Ireland, including the Ethical Standard for Auditors (Ireland) issued by the Irish Auditing and Accounting Supervisory Authority (IAASA), and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

# **INDEPENDENT AUDITOR'S SPECIAL REPORT TO THE DIRECTORS OF TABOR HOUSE TRUST COMPANY LIMITED BY GUARANTEE pursuant to section 356(1) and 356(2) of the Companies Act 2014**

## **Conclusions relating to going concern**

In auditing the financial statements, we have concluded that the directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the company's ability to continue as a going concern for a period of at least twelve months from the date when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the directors with respect to going concern are described in the relevant sections of this report.

## **Other Information**

The directors are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our Auditor's Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Opinions on other matters prescribed by the Companies Act 2014**

In our opinion, based solely on the work undertaken in the course of the audit, we report that:

- the information given in the Directors' Report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Directors' Report has been prepared in accordance with the Companies Act 2014.

We have obtained all the information and explanations which, to the best of our knowledge and belief, are necessary for the purposes of our audit.

In our opinion the accounting records of the company were sufficient to permit the financial statements to be readily and properly audited. In our opinion the financial statements are in agreement with the accounting records.

## **Matters on which we are required to report by exception**

Based on the knowledge and understanding of the company and its environment obtained in the course of the audit, we have not identified any material misstatements in the Directors' Report. The Companies Act 2014 requires us to report to you if, in our opinion, the disclosures of directors' remuneration and transactions required by sections 305 to 312 of the Act, which relate to disclosures of directors' remuneration and transactions are not complied with by the company. We have nothing to report in this regard.

## **Respective responsibilities**

### **Responsibilities of directors for the financial statements**

As explained more fully in the Directors' Responsibilities Statement, the directors are responsible for the preparation of the financial statements in accordance with the applicable financial reporting framework that give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the directors are responsible for assessing the company's ability to continue as a going concern, disclosing, if applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the company or to cease operation, or has no realistic alternative but to do so.

# INDEPENDENT AUDITOR'S SPECIAL REPORT TO THE DIRECTORS OF TABOR HOUSE TRUST COMPANY LIMITED BY GUARANTEE pursuant to section 356(1) and 356(2) of the Companies Act 2014

## Auditor's responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditor's Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (Ireland) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

A further description of our responsibilities for the audit of the financial statements is located on the IAASA's website at: <[www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description\\_of\\_auditors\\_responsibilities\\_for\\_audit.pdf](http://www.iaasa.ie/getmedia/b2389013-1cf6-458b-9b8f-a98202dc9c3a/Description_of_auditors_responsibilities_for_audit.pdf)> The description forms part of our Auditor's Report.

## The purpose of our audit work and to whom we owe our responsibilities

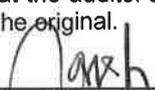
Our report is made solely to the company's members, as a body, in accordance with section 391 of the Companies Act 2014. Our audit work has been undertaken so that we might state to the company's members those matters we are required to state to them in an Auditor's Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume any responsibility to anyone other than the company and the company's members, as a body, for our audit work, for this report, or for the opinions we have formed."

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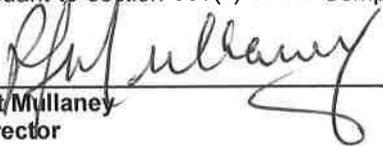
**Mark McCartney FCCA**  
for and on behalf of  
**FLD CHARTERED ACCOUNTANTS LIMITED**  
Statutory Audit Firm  
Newbridge House  
Athlumney  
Navan  
Co. Meath  
Republic of Ireland

**21 April 2021**

We certify that the auditor's report on pages 5 - 7 made pursuant to section 356(1) of the Companies Act 2014 is a true copy of the original.

  
\_\_\_\_\_  
**Louis Noel Marsh**  
Secretary

**21 April 2021**

  
\_\_\_\_\_  
**Pat Millaney**  
Director

**21 April 2021**

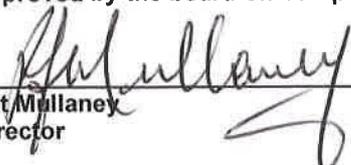
**Tabor House Trust Company Limited By Guarantee**  
**STATEMENT OF FINANCIAL POSITION**  
as at 31 December 2020

	Notes	2020 €	2019 €
<b>Fixed Assets</b>			
Tangible assets	6	<u>840,554</u>	<u>819,532</u>
<b>Current Assets</b>			
Debtors	7	4,809	9,370
Cash and cash equivalents		<u>511,253</u>	<u>549,706</u>
		<u>516,062</u>	<u>559,076</u>
<b>Creditors: Amounts falling due within one year</b>	8	<u>(7,563)</u>	<u>(10,593)</u>
<b>Net Current Assets</b>		<u>508,499</u>	<u>548,483</u>
<b>Total Assets less Current Liabilities</b>		<b>1,349,053</b>	<b>1,368,015</b>
<b>Creditors</b>			
Amounts falling due after more than one year	9	<u>(814,189)</u>	<u>(814,189)</u>
<b>Net Assets</b>		<u><u>534,864</u></u>	<u><u>553,826</u></u>
<b>Reserves</b>			
Restricted sinking fund reserve		54,745	212,708
Income statement	11	<u>480,119</u>	<u>341,118</u>
<b>Members' Funds</b>		<u><u>534,864</u></u>	<u><u>553,826</u></u>

The financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland", applying Section 1A of that Standard.

We as Directors of Tabor House Trust Company Limited By Guarantee, state that -  
The company has relied on the specified exemption contained in section 352 Companies Act 2014. The company has done so on the grounds that it is entitled to the benefit of that exemption as a small company and confirm that the abridged financial statements have been properly prepared in accordance with section 353 Companies Act 2014 and the small companies' regime.

Approved by the board on 21 April 2021 and signed on its behalf by:

  
Pat Millaney  
Director

  
Marie Keegan Finn  
Director

**Tabor House Trust Company Limited By Guarantee**  
**RECONCILIATION OF MEMBERS' FUNDS**  
as at 31 December 2020

	Retained surplus	Restricted sinking Fund reserve	Total
	€	€	€
<b>At 1 January 2019</b>	335,115	198,350	533,465
Surplus for the financial year	20,361	-	20,361
Transfer to restricted sinking fund reserve	(14,358)	14,358	-
<b>At 31 December 2019</b>	341,118	212,708	553,826
Deficit for the financial year	(18,962)	-	(18,962)
Transfer from restricted sinking fund reserve	157,963	(157,963)	-
<b>At 31 December 2020</b>	<b>480,119</b>	<b>54,745</b>	<b>534,864</b>

# Tabor House Trust Company Limited By Guarantee

## NOTES TO THE ABRIDGED FINANCIAL STATEMENTS

for the financial year ended 31 December 2020

### 1. GENERAL INFORMATION

Tabor House Trust Company Limited By Guarantee is a company limited by guarantee incorporated in the Republic of Ireland. Dillonstown, Trim Road, Navan, Co Meath, Republic of Ireland is the registered office, which is also the principal place of business of the company. The nature of the company's operations and its principal activities are set out in the Directors' Report. The financial statements have been presented in Euro (€) which is also the functional currency of the company.

### 2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The following accounting policies have been applied consistently in dealing with items which are considered material in relation to the company's financial statements.

#### Statement of compliance

The financial statements of the company for the year ended 31 December 2020 have been prepared in accordance with the provisions of FRS 102 Section 1A (Small Entities) and the Companies Act 2014.

#### Basis of preparation

The financial statements have been prepared on the going concern basis and in accordance with the historical cost convention except for certain properties and financial instruments that are measured at revalued amounts or fair values, as explained in the accounting policies below. Historical cost is generally based on the fair value of the consideration given in exchange for assets. The financial reporting framework that has been applied in their preparation is the Companies Act 2014 and FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A, issued by the Financial Reporting Council.

The company qualifies as a small company as defined by section 280A of the Companies Act 2014 in respect of the financial year, and has applied the rules of the 'Small Companies Regime' in accordance with section 280C of the Companies Act 2014 and Section 1A of FRS 102.

#### Income

Income represents the total Grant Income received from HSE, Meath County Council and from other donations and fundraising events.

#### Public benefit concessionary loans

Public benefit concessionary loans are initially measured at the amount received or paid in the balance sheet and subsequently adjusted to reflect any accrued interest payable or receivable and repayments made/received. Public benefit entity concessionary loans are loans made or received between a public benefit entity and another party at below the prevailing market rate of interest that are not repayable on demand and are for the purposes of furthering the objectives of the public benefit entity.

#### Expenditure

Expenditure is recognised on an accrual basis as a liability is incurred. Expenditure includes any VAT which cannot be fully recovered, and is reported as part of the expenditure to which it relates:

#### Tangible fixed assets and depreciation

Tangible fixed assets are stated at cost or at valuation, less accumulated depreciation. The charge to depreciation for freehold land and buildings is calculated to write off the original cost or valuation of tangible fixed assets, less the estimated residual value, over their expected useful lives.

Land and buildings freehold	-	2% Straight line
Fixtures, fittings and equipment	-	12.5% Straight line

The company's property, plant and equipment is deemed to be held for its service potential. Where there are indicators that the assets are not delivering on their anticipated service potential, consideration is given as to whether the asset is impaired or not. Accordingly, an impairment of these fixed assets will only arise where the asset suffers impairment in a physical sense resulting in physical damage or the assets are not delivering on their anticipated service potential.

#### Trade and other debtors

Trade and other debtors are initially recognised at transaction price. A provision for impairment of trade debtors is established when there is evidence that the company will not be able to collect all amounts due according to the original terms. All movements in the level of the provision required are recognised in the profit and loss account.

**Tabor House Trust Company Limited By Guarantee**  
**NOTES TO THE ABRIDGED FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2020

**Borrowing costs**

Borrowing costs relating to the acquisition of assets are capitalised at the appropriate rate by adding them to the cost of assets being acquired. Investment income earned on the temporary investment of specific borrowings pending their expenditure on the assets is deducted from the borrowing costs eligible for capitalisation. All other borrowing costs are recognised in profit or loss in the period in which they are incurred.

**Trade and other creditors**

Trade and other creditors are initially classified as current liabilities, if payment is due within one year or less. If not they are presented as non-current liabilities. Creditors are recognised at the transaction price.

**Taxation**

No charge to current or deferred taxation arises as the Trust has been granted charitable status under Sections 207 and 208 of the Taxes Consolidation Act 1997, Charity No CHY 12901. The Trust is eligible under the "Scheme of Tax Relief for Donations to Eligible Charities and Approved Bodies under Section 848A Taxes Consolidation Act, 1997" therefore income tax refunds arising from sponsorships exceeding €250 per annum are included in unrestricted funds. Irrecoverable value added tax is expended as incurred.

**Government grants**

Capital grants received and receivable are treated as deferred income and amortised to the Income Statement annually over the useful economic life of the asset to which it relates. Revenue grants are credited to the Income Statement when received.

**3. GOING CONCERN**

The company incurred a deficit of €18,962 and has net assets of €534,864 at the year end.

During the first quarter of 2020, the Covid-19 pandemic spread initially from Asia to Europe and subsequently worldwide. The initial economic effect of this was a worldwide slowdown in economic activity and the loss of jobs across many businesses. In Ireland restrictions were placed on 'non-essential' businesses which resulted in many businesses temporarily closing in measures designated to restrict the movement of people and to slow down the spread of the virus.

Tabor House Trust ceased providing services on 14th May 2020. Steps were put in place to implement the Public health advice .The service was reopened in August 2020 and has remained active and Covid free since.

The directors have prepared budgets for the upcoming 12 months which show that the company will continue as a going concern.

The financial statements have been prepared on a going concern basis.

<b>4. OPERATING (DEFICIT)/SURPLUS</b>	<b>2020</b>	<b>2019</b>
	€	€
<b>Operating (deficit)/surplus is stated after charging/(crediting):</b>		
Depreciation of tangible fixed assets	9,401	8,649
Government grants received	(22,637)	-
	<u>          </u>	<u>          </u>

**5. EMPLOYEES**

The average monthly number of employees, including directors, during the financial year was 11, (2019 - 14).

**Tabor House Trust Company Limited By Guarantee**  
**NOTES TO THE ABRIDGED FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2020

**6. TANGIBLE FIXED ASSETS**

	Land and buildings freehold €	Fixtures, fittings and equipment €	Total €
<b>Cost</b>			
At 1 January 2020	845,149	87,923	933,072
Additions	27,983	2,440	30,423
At 31 December 2020	<u>873,132</u>	<u>90,363</u>	<u>963,495</u>
<b>Depreciation</b>			
At 1 January 2020	29,612	83,928	113,540
Charge for the financial year	7,963	1,438	9,401
At 31 December 2020	<u>37,575</u>	<u>85,366</u>	<u>122,941</u>
<b>Net book value</b>			
At 31 December 2020	<u><b>835,557</b></u>	<u><b>4,997</b></u>	<u><b>840,554</b></u>
At 31 December 2019	<u>815,537</u>	<u>3,995</u>	<u>819,532</u>

**7. DEBTORS**

	2020 €	2019 €
Trade debtors	2,756	7,725
Prepayments	1,676	1,532
Accrued income	377	113
	<u><b>4,809</b></u>	<u>9,370</u>

**8. CREDITORS**

**Amounts falling due within one year**

	2020 €	2019 €
Trade creditors	936	435
Taxation	4,037	7,698
Accruals	2,590	2,460
	<u><b>7,563</b></u>	<u>10,593</u>

**Tabor House Trust Company Limited By Guarantee**  
**NOTES TO THE ABRIDGED FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2020

<b>9.</b>	<b>CREDITORS</b>	<b>2020</b>	
	<b>Amounts falling due after more than one year</b>	<b>€</b>	<b>2019</b>
			<b>€</b>
	Public benefit entity concessionary loan	<u>814,189</u>	<u>814,189</u>
	<b>Loans</b>		
	Repayable in five years or more	<u>814,189</u>	<u>814,189</u>

Meath County Council - No capital or interest repayments are required to be made on the concessionary loan provided the Company continues to comply with certain requirements from the Local Authority with regard to the property for which the loan has been provided.

**CHARGE**

Date Registered: 6th January 2004  
 Date Created: 22nd December 2003  
 Amount secured: €813,189

Folio Reference: 32259F                      Charge Party: Meath County Council

A charge on land, wherever situate, or any interest therein, but not including a charge for any rent or other periodical sum issuing out of land.

**Particulars of Property:**

Tabor House, Dillonsland, Barony of Lower Navan and County Meath. Large house and garden on Trim Road, Navan, the premises shall be used as a residential centre for recovering substance users.

**10. STATUS**

The liability of the members is limited.

Every member of the company undertakes to contribute to the assets of the company in the event of its being wound up while they are members, or within one year thereafter, for the payment of the debts and liabilities of the company contracted before they ceased to be members, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributors among themselves, such amount as may be required, not exceeding €1.

**11. RESERVES**

	<b>Income and expenditure Account</b>	<b>Restricted sinking fund reserve</b>	<b>Total</b>
	<b>€</b>	<b>€</b>	<b>€</b>
At 1 January 2020	341,118	212,708	553,826
(Deficit)/surplus for the financial year	(18,962)	-	(18,962)
Transfer to restricted fund reserve	(4,037)	4,037	-
Payment from restricted fund reserve	162,000	(162,000)	-
At 31 December 2020	<u>480,119</u>	<u>54,745</u>	<u>534,864</u>

Tabor House Company Limited by Guarantee has to maintain the building appropriately to enhance its lifespan and ensure it is maintained in good lettable condition. To enable this, a restricted sinking fund has been established to fund major repairs and refurbishment in the future.

**12. CAPITAL COMMITMENTS**

The company had no material capital commitments at the financial year-ended 31 December 2020.

**Tabor House Trust Company Limited By Guarantee**  
**NOTES TO THE ABRIDGED FINANCIAL STATEMENTS**

continued

for the financial year ended 31 December 2020

**13. RELATED PARTY TRANSACTIONS**

Sr. Catherine Lillis is a Director of Tabor House Trust Company Limited by Guarantee.

During the year Sr. Catherine was reimbursed for vouched expenses of €1,129 incurred on behalf of Tabor House Trust Company Limited by Guarantee.

**14. EVENTS AFTER END OF REPORTING PERIOD**

The Covid-19 pandemic is still affecting the worldwide economy.

On the 31st December all 'non-essential businesses' were ordered to close down temporarily.

The company has continued to operate, at a reduced level, since the year end and will continue to do so until restrictions have been lifted.

**15. CASH AND CASH EQUIVALENTS**

	2020	2019
	€	€
Cash and bank balances	11,875	7,786
Cash equivalents	499,378	541,920
	<u>511,253</u>	<u>549,706</u>

**16. APPROVAL OF FINANCIAL STATEMENTS**

The financial statements were approved and authorised for issue by the board of directors on 21 April 2021.