

GDPRF08 - Website Privacy Statement

We are Tabor House Trust Company Ltd, a company incorporated in Ireland. Our company number is [insert registered company number] and our registered address is Tabor House, Dillonstown, Trim Road, Navan, Co Meath, C15K850

("Tabor House Trust Company Ltd" / "we" / "our" / "us"). We are committed to ensuring that your privacy is protected. We will continue to comply with the provisions of the Data Protection Act ("DPA") until 25 May 2018, after which we will comply with the General Data Protection Regulation ((EU) 2016/679) ("GDPR") unless and until the GDPR is no longer directly applicable in Ireland, together with any national implementing laws, regulations and secondary legislation as amended or updated from time to time in Ireland, and any successor legislation to the GDPR and the DPA (together "**Data Protection Legislation**"). We are the data controller of data you pass to us pursuant to this policy. Our Data Protection Officer can be contacted at terence.odonnell@auxilion.com

This Privacy Policy [together with our website terms and conditions and cookie policy] sets out how we collect personal information from you and how the personal information you provide will be processed by us. By visiting the website at <https://www.taborhouse.ie/> (the "**Website**") you are accepting and consenting to the practices described in this Privacy Policy. If you do not consent, please do not submit any personal data to us.

What information does Tabor House Trust Company Ltd hold and how will we use it?

Information you give Tabor House Trust Company Ltd: You may give us information about you by completing enquiry forms on the website or by requesting via the website that we send you marketing information or completing an admission application form. The information you give us may include your name, email address, address/location and phone number, RSI number, Bank details. *This does not include all personal data processed by Tabor House Trust Company Ltd but only personal data it collects through its website*].

We will retain this information while we are corresponding with you or providing services to you or to a Resident you represent.

Information Tabor House Trust Company Ltd collects about you: Tabor House Trust Company Ltd may collect the following information from you when you visit the website:

Cookies

The Website uses cookies to distinguish you from other users of the website. For detailed information on the cookies we use and the purposes for which we use them, please see our cookie policy.

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Use Made of the Information

Tabor House Trust Company Ltd may use the information we receive and/or collect about you to:

- Fulfil our obligations under any contract we have entered into with you or with a Resident you represent, and to provide you or the relevant Resident with information or services you or the Resident has requested
- Send you newsletters and marketing information if you have consented to us doing so
- Notify you of products and services we feel may interest you.
- Monitor website usage and provide statistics to third parties for the purposes of improving and developing the website and the services we provide via the website

Tabor House Trust Company Ltd processes personal information for certain legitimate business purposes, which include some or all the following:

- Where the processing enables Tabor House Trust Company Ltd to enhance, modify, personalise or otherwise improve the website, its services or communications
- To identify and prevent fraud
- To enhance the security of Tabor House Trust Company Ltd's network and information systems
- To better understand how people interact with Tabor House Trust Company Ltd's websites
- To administer the website and carry out data analysis, troubleshooting and testing; and
- To determine the effectiveness of promotional campaigns and advertising

If we obtain consent from you to do so, we may provide your personal details to third parties so that they can contact you directly in respect of services in which you may be interested.

Where we are processing personal data we have obtained via the website on the basis of having obtained consent from you, you have the right to withdraw your consent to the processing of your personal data at any time. If you would like to withdraw your consent or prefer not to receive any of the above-mentioned information (or if you only want to receive certain information from us) please let us know by contacting us via the following webpage <https://www.taborhouse.ie/> Please bear in mind that if you object, this may affect our ability to carry out the tasks above for your benefit.

If you wish to have your information removed from our database or if you do not want us to contact you for marketing purposes, please let us know by clicking the "Unsubscribe" option in any email we send to you and providing the details requested or by contacting us via the following webpage [*insert webpage link*] and we will take steps to ensure that this information is deleted as soon as reasonably practicable.

We will not share, sell or distribute any of the information you provide to us (other than as set out in this policy) without your prior consent, unless required to do so by law.

How safe is your Information?

Protecting your security and privacy is important to us and we make every effort to secure your information and maintain your confidentiality in accordance with the terms of the Data Protection Legislation. The website is protected by various levels of security technology, which are designed to protect your information from any unauthorised or unlawful access, processing, accidental loss, destruction and damage.

We will do our best to protect your personal data but the transmission of information via the Internet is not completely secure. Any such transmission is therefore at your own risk.

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Your Rights in Respect of your Data

If any of the information you provide to us via the website changes, please let us know as soon as possible so that we can make the necessary changes to the information we hold for you on our database. If you wish to make any changes to your information, please contact us via the following webpage <https://www.taborhouse.ie/>

If you wish to access or rectify the information we hold about you, or request that such information be transmitted directly to another data controller, please contact us via the following webpage <https://www.taborhouse.ie/> . We shall process your request to access your information within one month of receipt, or we'll let you know within that timeframe if we need more information from you. We will process your request free of charge.

To request that your information is deleted or if you wish to restrict or object to the processing of your information, please contact us via the following webpage <https://www.taborhouse.ie/>

If you have any complaints about our use of your personal data, please contact us. You also have the right to complain to the relevant supervisory authority in your jurisdiction. In Ireland, the supervisory authority is the Data Protection Commission. Contact details for the DPC can be found @ <https://www.dataprotection.ie/>

If you have any further queries or comments on our Privacy Policy, please contact us via the web-site contact page. We also welcome your views about our website and our Privacy Policy.

Note: All THT Policies are reviewed annually, more frequently, or as necessary.
